



YALE PRIMARY SCHOOL

STUDENTS TAKING IN-TERM HOLIDAYS

Attendance has been a major focus of the Department of Education for many years, as all research shows that regular attendance is necessary to improve student learning.

Focus On Improved Student Attendance:

- Positive “attendance careers” are established and maintained by students from day one in Kindergarten.
- Pursue and document attendance of every student not demonstrating regular attendance, bringing to the attention of relevant agencies students at risk.

Strategic and Building plan for WA Public Schools

- As a performance measure: Proportion of students achieving regular (90% and more) attendance.

Yale Primary Business Plan:

- Maintain student attendance at 92% or above.
- Reduce unexplained absences to below 10%

Students Names and Classes:

Holiday Dates: From ____ / ____ /20__ **Return to school** ____ / ____ /20__

Reason: _____

Holidays taken during the school term are recorded as an *Unauthorised Absence*.

For this holiday to be recorded as “*Authorised*”, parents/carers must agree to provide some educational opportunities for their child/ren.

For example:

- Make a record or diary of their holiday in a diary or memo box.
- Do some real life educational activities such as Map reading, Money, Maths, Literacy, Languages, Geography, History or Science according to your situation.
- Complete a research project on the holiday destination.
- Complete a book diary with photos, drawings, sketches and student writing.

I/We **agree / do not** agree to provide some educational opportunities for my child/ren during our holiday.

Signed _____ Date _____

The absence is **authorised** and is recorded as a ‘V’

The absence is **not authorised** and is recorded as a ‘K’

Principal (or Representative) _____ Date _____